

**February 16, 2016**

**Prairie Fire Farms Foundation Executive Board**

**Meeting Minutes**

**Attendees:**

Kathy

Melissa

Ashley

Mom

Bobby

Gaige

Emily

Lesley

Renee

-- 7:41 PM start ---

**Bowling event:**

\$1274.22 raised (after \$475.17 cost)

- Good success with lots of attendees
- Had some logistical trouble with lanes not being available.
- Bowling owner offered up to four events per year
- Board will put \$700 from event to Chris for feed account

**Treasurer's report:**

- \$5 in savings
- \$2030.92 - Winnie's Way
- \$400.08 - Running for Rescues
- \$285.07 - Reclaiming the Reins account
- \$7953.94 - revolving credit line/loan
- \$908.34 - business checking
  - minus paypal payment and jump building deposit

**Adoption of minutes**

- no meeting last month
- Motion made by Ashley to approve the minutes, 2nded by Melissa

**Yellow Breeches School for Boys** coming on starting on Tues. 2/23 (weather pending) - morning (9 a.m.) through lunch (1 p.m.ish)

- Emily detailed visit – they are coming to do basic work around the barn and will bring their own lunch, etc.
- Board discussed potential projects, including stall work, water buckets and outdoor waters, mount slow feeders

### **Spring fundraiser - Save a Horse, Ride a Hog**

- Emily spoke about the spring fundraiser on May 15, called Save a Horse, Ride a Hog, a charity motorcycle ride.
- Logo - Gogo on a Harley
  - Same person for 5K logo is working on charity ride logo
- submitted to Harley-Davidson for use of logo on t-shirts
- Riders will receive bandannas instead of t-shirts for wearing during the ride
- Volunteers will have regular volunteer shirts
- Ride starts at Susquehanna Harley-Davidson and ends at Fun Fest at Appalachian Harley Davidson where there is a pavilion, stage, etc., open to cars and motorcycles - one stop at the barn with miniature 7-minute tours (participants will be quizzed on information at fun fest!), and the rest is the scenic trip and festival is part of registration
  - Four waves of riders planned
  - Route: 15 miles from Susquehanna HD to barn, then to Appalachian by way of the valley (Front Street, etc.).
  - Appalachian is not charging for venue for Fun Fest, but asked that we have it during their business hours
- Contest for best road bike, sport bike, etc. (divisions)
- Online registration despite these events being historically mail-in, send-in and day-of registration
  - General concern about not having registration funds before event, so online registration is desired.
- Andrea is chairperson for event
- Next fundraiser meeting on Thursday will general sponsor letter, website representation
  - online registration will likely be through our website and Paypal

### **April clinic fundraiser**

- Posted to FB – Dates: 4/1-3

- Clinician Lainey Ashgar coming in to teach for 2.5 days – Cost for clinic is \$2,000/day
  - 30 riders per day, Friday is dressage slots (45 minutes) \*\$175 each
  - Stall fee \$30 per night – we provide bedding only; buckets, feed, hay, etc. are extra charges
  - \$180 two-day slots, 1.5-2 hour slots, different height divisions, grid work (Saturday), course work (Sunday)
- Prices and registration flyer available on FB and soon to be on website
- House rented for per cost rate for clinician, volunteers and students to stay over
- Spots available for auditors, Saturday night dinner
- Emily: huge response so far by email
- Volunteers needed for refreshments and food, lunch (setup and teardown)
- Emily, Renee and Melissa running the days (horse logistics), and are riding
  - Emily, Lesley, Melissa will be managing event in general
  - WHOA will be hired to run office work
- Will need volunteers to help with boarding horses
- Need full clinic (35 riders for Saturday) for event to happen
- all pre-registration, pre-paid
  - cancellation is non-refundable
  - wait list is a possibility
  - registration will include what slot they want
- Business sponsors/offers:
  - Cindy will be conducting equine massage presentation midday on Saturday and raffle off massage
  - Emily put feelers out for County Saddle to see if they wanted to set up a display
  - Tribute feed contact - maybe get something from them
- Potential to make \$2500 from weekend
- Renee raised issue that we shouldn't pay for services for fundraiser
  - Emily would like to pay Lesley at least a fee for office work
  - More information will be available this week

### **Grant Updates**

- 4 pending that we need to submit
- American Horse rescue - awaiting bylaws
- Charles Lafiddle - Winnie's Way - waiting on Tesa, Lesley will submit without her if needed
- Aflac for Winnie's Way as well - need approval
- Received ASPCA \$500 check to pay for webinars - we have to send back money in order to attend webinars on fundraising and grants

- Several pending grants that we haven't heard on
- Going apply again to Binky Foundation - compost project needs to get done before June
- Mecum - need photo of what we want - \$4000 - wanted for manure spreader
  - will talk to Walter's for a good deal on decent equipment

### Reclaiming the Reins

- Bobby gave update:
  - Executive board formed, waiting on few more board members that haven't committed yet
  - Asked for money from RtR account for 501c3 paperwork filing
  - Logo getting final approval, website going up
  - Board meeting will be happening next week where pilot program will be discussed
  - Lesley asked for notice on meetings since RtR is a sister program and using the same facilities, so that PFFF board has option to attend, etc. – update will be given each month on RtR.
- Bobby has contacted Barn King foundation by email to see construction, etc. when they have a project locally - their website advertises charities they have helped
- Motion made by Kathy, 2nded by Lesley to allow RtR to withdraw money for 501c3 paperwork, approved by board - not sure on exact amount, RtR will need to send letter of intent to PFFF.
- Will represent at veterans' expo and job fair on August 25 at Radisson - will need to go over booth fees which will be split by both RtR and PFFF.

### Progress Fire Hall Bingo

- Fundraiser for both organizations, to be split 50/50
  - Dates: March 10 and 24
  - 6 prizes per night, Karns gift card, Roadhouse gift card, lesson package, extra bowling party pack raffle item will be deducted from profit and remainder will be divided between orgs
  - \$1 a card, 6 games played
  - Progress Firehouse club not hall
  - Will create events on FB to promote this
  - We need to provide prizes so that we aren't charged for them
- Ashley: Need to get a photo of Bobby with Duke to send to standardbred association

## **Operations Update**

- Barn Needs/Concerns -
  - lights not done yet, but will resume once weather warms up
  - most general concerns are addressed via FB groups
  - skylight is leaking and needs caulking - will need to contact owner for fix
  - equi-cizer is not working - electric goes to box but not motor, machine company does not send technicians, Emily asked maintenance for information - got nowhere. Emily will get back in touch with company to try to fix, is a need for exercising horses during bad weather
  - Hot water heater does freeze; take hair dryer and heat it up in the wash stall.

## **Old Business**

- Status of James/Lauren Issue - still pending; Gaige and Lauren have talked. She's okay with it. We just need to send paperwork.
  - She doesn't want the tax donation, wants to make sure he stays with Gaige or PFFF
- James will be donated to PFFF, with Gaige able to adopt him.
  - if PFFF goes under, she gets first right of refusal on ownership
- Puck is officially surrendered to us - Kiersten did not respond or pay - he is available for adoption, per membership agreement

## **New Business**

- Bylaws - need a separate meeting
- GoGo – Emily met with someone who is interested in GoGo. The family came out last Saturday to visit him, and they have their own farm and horses and would like to foster him. They have two children and one on the way. They are knowledgeable about horses, and their intention with Gogo is to see if he can bond with one or a couple of people and resume training, or become companion to one of their animals. Looking to volunteer and take lessons with us. Husband is diesel mechanic and farmer and would be a resource to us. We wouldn't pay them anything, they would pay for his care, could look for grants for foster programs. Emily showed pictures of the property. Found us via farm show. Emily would participate in his training, driving. Would need to compose foster application paperwork.
- Motion made by Lesley to create foster facility application and possible location, 2nded by Bobby - approval made
- Race Fund/Marlene agreement - paid payment but did not sign paperwork. If issue comes up, we will just offer paperwork as evidence of amicable parting and they refused

to sign it.

- Lulu has a sponsor (!)
- Patrick needs a lease - Carrie's life situation has changed and she can no longer afford Patrick. She is looking for a leasee and Emily will assist in finding someone. Lesson students are being informed.
- Poppy and Puck are foundation horses without sponsor.
- Smoke left last Monday.
  
- **Barn wedding**
  - Melissa managing the event which will take place on June 26<sup>th</sup> at the barn
    - Wedding and reception will be held in boys' pasture
    - 120-150 people
    - bride and groom from SC with family up here; friend of lesson family;
    - Not a PFFF event, WHOA event, so PFFF needs to determine venue price.
    - Deposit was collected - \$1500 (\$1200 for venue, \$300 for security deposit). Have not received deposit yet.
    - Barn closed that day, no lessons, etc. House is already rented out for that weekend.
    - PFFF will charge \$1500 for the event venue rental. (Motion by Ashley, 2nded by Bobby)

Closing

Lesley motioned for adjournment

---- Meeting ended at 10:01 ----