

March 8, 2016
Prairie Fire Farms Foundation Executive Board
Meeting Minutes

Present – Renee, Lesley, Emily, Kathy, Melissa, Bobby, Ashley (Via Phone)

--- Called to order 7:48pm ---

NO minutes to adopt at this meeting, will adopt February meetings in April.

Treasurer Report

\$5.00 Savings

\$931.15 Winnie Way Scholarship

\$413.15 Running for Rescues

\$285.11 Reclaiming the Reins

\$2144.51 Checking Account

\$8506.70 Balance Due on Line of Credit, \$1500.00 available

Reclaiming the Reins

- 501 filing fee has increased so they are trying to determine the exact amount so they know what they need to raise in order to file. PFFF will keep the 285 in our account until then.
- Banking account is being set up
- Test run dates for pilot program are being confirmed and finalized, they will be during th day from 1-4.
- Next meeting is in 2 weeks, they will having their meetings on the 3rd Monday of the month so they can report at our meetings with updates.

Future Events

- Yellow Breeches, one more week for them to come to the barn. They may try to make up the week they missed but that is not set in stone yet. The kids seem to have a respect for what we do and the horses and are interested in learning about the horses and their stories. We will have them clean out turn out sheds next week, but if they come for another visit we will need to come up with a project for them.
- Spring Fundraisers, a new email address has been created for all fundraisers pffarmraisers@prairiefirefarms.org, the Running for Rescues email will forward to this one so all of

the inquiries on fundraisers are in one location. Emily is working on getting a website up and running and will get the information to Renee as soon as possible so we can get the 5K stuff linked. The next fundraiser meeting is March 18th at the Colonial Lounge, 7:00 pm

- April Clinic – next week is the time when we determine if we are moving forward or cancelling. To date we have 2 registrations and 2 auditors. Ashley will post a remind about getting registrations in and Emily will boost the event to remind people.
- Bingo 3/10 & 3/24 – Dee has gotten several prizes together already we have the following:
 - o Frosted wine glasses, St. Patty’s Day Basket, Patriotic Theme Basket, Texas Roadhouse Gift Certificate, Bowling Certificate, Karns Gift Certificate and 2 PFFF Gift Certificates for 2 lessons. There are normally 6 prizes per bingo date so we decided to let Progress get the remainder of the prizes for us.
- Palm Sunday Re-enactment – posted on PFF Page but our people are not seeing it so it was determined that we need to go back to all events being posted on PFF Page and Operations Page. We are unclear yet if Poppy will be walking in the church again this year, we have to get in touch with the church. Need a few people to attend this event.

Grants

- We need someone to start working on federal grants. Melissa mentioned that Sara Youngwirth might be a resource for help in writing and proofing grants. She will reach out to her about that. Renee wanted to know the time commitment for grants, and it is hard to determine that since its not a daily requirement but when one is found there will be a lot of emailing back and forth and work to make the deadline
- Merck Grant, Emily and Lesley explained that this grant for vaccinations was missed this year. The grant committee needs to come up with a spreadsheet/chart that outlines past grants we applied for/received and when they were due so we can make sure we reapply. This was a grant that we should not have missed.
- ASPCA Webinars. We have sent the money back to them so we need to determine how the tokens/webinars work and which ones we will be attending. Lesley will get with Cindy and get the list and then the Executive Board and Emily will determine the webinars we will attend and then ask which board members would like to attend them.

Operations Update

- GoGo & Puck have been moved to the same pasture as Eddy & Coyote since we brought Lola and fannie (pregnant mares) to the farm.
- Emily reminded everyone that the wash stall needs to be cleaned out after each use. No more dumping water buckets, it is nice enough to dump outside now. Also make sure you clean up poop if in the wash stall.
- Manure pile is being moved and turned now since it has gotten nice.
- Ann is bringing Gio, Kionus and Billy over to the property next week, it is anticipated that they will be with us for a few months. Gio & Billy will probably stay outside most of the time in GoGO/Puck

old pasture. Kionus will go out with the big boys. Lola and Fannie will be moved to the front pasture of LuLu/Ginger/Luna and we will have the other girls in the middle.

Old Business –

- Gaige is getting lesson Laurens email so we can send her donation paperwork and get that finalized.

New Business –

- Bullfrog Property – there are horses on the property. We are not sure what that means. We need to know from the board if they want us to contact the realtor and see what is going on. Discussion was had about if the property is too big for us and can we afford it, no decision was made on how to proceed.
- Angle Property – the owners of the property would like to sit down and discuss options for us staying on the property in a lease agreement and handling the house contract through WHOA or us being able to purchase the property. The board was in agreement that Emily and Lesley should sit down with him and discuss that it doesn't hurt anything.
- Renee asked some questions regarding when we are planning on adopting new horses this year, since it has been almost a year since we adopted last and if we don't continue to adopt we are not carrying out part of our mission statement. There was a large discussion about concerns she has with us rescuing horses and not adopting out of the facility and if we continue to do that we will not have any more room for new rescues. Emily explained that she would never tell someone they had to leave the facility if they adopted a horse, but at this point GoGo is the only horse that needs to find a forever home off site. Patrick's owner is looking for someone to help lease, but if she doesn't pay he will have to be moved we will not pick him up as a foundation horse. He has done his job for us and should be able to retire now.
- Renee questioned how many paying horses do we need for every foundation horse and the ratio is a little over 1:1.
- There was a long discussion about paperwork and procedures for the foundation and Renee not having an understanding of some of the paperwork or process for things. She was questioning how camp money and lesson money work between the foundation and WHOA!
- Lesley brought up to the board a concern that when individuals are paying the foundation for their member fees, if they are choosing credit card to our account we are getting a 3% fee. There was a discussion as to whether this is fair to the foundation to have to pay this fee since the individual is choosing this option, there are multiple options available to pay this fee every month. Since it was late and some of the board members were not present this discussion was tabled until next meeting. At that time we will determine a policy and effective date and let the members know.

- Renee asked if meetings could be sent to board members prior to the meeting so she can read them in advance. Ashley didn't have an issue with that, members will get minutes the Monday before a meeting.

Meeting was adjourned at 9:39pm by Lesley.